

## 2018 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	DEPT	DIVISION	BUSINESS UNIT	AMOUNT	GROUP #	BRIEF NOTE #	FTE	DESCRIPTION	CKPLAN 2035
1	A1	B	NON	Financial Expenses	Reserves & Contingencies	(200,000)				Increase funding available from Community Investment Fund due to increased Landfill Community Host Fees	Economy
2	A1	B	NON	General Revenues	Taxation	(1,100,000)				2018 Estimated assessment growth due to new construction	Economy
3	A1	B	NON	Provincial Downloading	Provincial Downloading	(937,000)				2018 Ontario Municipal Partnership Fund (OMPF) funding announcement	Economy
4	A1	B	CD	Community Attraction & Leisure	Parks & Open Spaces	(26,100)	CD040			New special Event Application Fee and Late Fee	People
5	A1	B	CD	Fire & Emergency Services	Fire Services	(2,816)				Season Open Burn Permits - volume adjustment	People
6	A1	B	CD	Fire & Emergency Services	Land Ambulance	(461,262)	CD150			Provincial funding for 2017 budget on 50% & 100% eligible ambulance expenses	Health
7	A1	B	FBIS	Financial Services	Accounting Services	(1,000)				Increased credit card rebates based on volume	Economy
8	A1	B	FBIS	Financial Services	Accounting Services	(6,900)	FBIS035			Adjust tax certificate and mortgage company fee volume based on actuals	Economy
9	A1	B	FBIS	Financial Services	Accounting Services	(15,536)				Adjust tax registration fee volume based on actuals	Economy
10	A1	B	HFS	Employment & Social	OW Income Maint - Benefits	(882,854)	HFS001	BR010		Provincial upload funding increase from 97.2% to 100%	Health
11	A1	S	HFS	Housing Services	Private Non-Profit & co-op(stage	(207,529)	HFS070	BR011		RGI (Rent Geared to Income) subsidy adjustment to 2018 approved PNP (Private Non Profit) budgets	Health
12	A1	B	HFS	Housing Services	Public Housing (stage1)	(3,989)	HFS085			2018 Market Rent Index Increase	Health
13	A1	B	HFS	Housing Services	Public Housing (stage1)	(34,545)				OHC Debenture OH-001 for 100 Poplar matured 01/01/17	Health
14	A1	B	IES	Drainage, Asset, Waste	Drainage	(4,713)				Increase in grant received from OMAFRA for staff wage increases	Enviro
15	A1	B	IES	Drainage, Asset, Waste	Drainage	(136,636)		BR015		Increase revenue for admin fees from projects completed in 2017, billed in 2018	Economy
16	A1	S	IES	Drainage, Asset, Waste	Drainage	(27,000)		BR015		Increase revenue for admin fees from projects completed in 2017, billed in 2018	Economy
17	A1	S	IES	Drainage, Asset, Waste	Waste Management	(350,000)		BR017		Increase in host fees from Ridge Landfill - one time	Economy
18	A1	B	IES	Engineering, Transportation	Transit	(45,700)	IES065			Projected increase in transit revenue based on trending	Economy
21	A1	S	LEG	Legal Services	Provincial Offences Court	(30,000)	LEG015			Volume adjustment to Provincial Offences arrears (net of victim fine surcharge)	Economy
25	A2a	B	HFS	Children Services	Non-Profit	0	HFS050	BR025		100% Ministry funding transfer to child care operators to improve ECE wages (Gross costs \$1,122,894)	Health
26	A2a	B	HFS	Housing Services	Private Non-Profit & co-op(stage	17,266	HFS065			Legislated Capital Reserve Contribution Index for 2017 at 1.88% and 2018 at 1.38%	Health
27	A2a	B	HFS	Housing Services	Private Non-Profit & co-op(stage	(6,492)	HFS075			Legislated Op/Mortgage PNP subsidy adjustment per various indices	Health

## 2018 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	DEPT	DIVISION	BUSINESS UNIT	AMOUNT	GROUP #	BRIEF NOTE #	FTE	DESCRIPTION	CKPLAN 2035
28	A2a	B	HFS	Housing Services	Private Non-Profit & co-op(stage	20,406				Gazetted decrease to federal funding for S. 95 Programs; Christian Seniors Phase II mortgage ends Jan 1/18	Health
29	A2a	S	HFS	Housing Services	Public Housing (stage1)	(268,900)		BR029		Gazetted untargeted Social Housing Agreement (Canada-Ontario) funding	Economy
30	A2a	B	HFS	Seniors Services	Riverview Gardens	(219,499)	HFS135	BR030		Annualize 2017 Ministry of Health Funding Increase	Health
31	A2a	B	IES	Drainage, Asset, Waste	Drainage	200,000		BR031		Urban assessments for projects completed in 2017, billed in 2018 (to be area rated)	Enviro
32	A2a	S	IES	Drainage, Asset, Waste	Drainage	44,670		BR031		Urban assessments for projects completed in 2017, billed in 2018 (to be area rated)	Enviro
33	A2a	S	IES	Public Works	Public Works	328,466		BR033		Roadside Drainage-Municipal portion for 2018	Health
35	A2b	B	NON	General Revenues	Grants in Lieu	(100,000)		BR035		Increased assessment of Provincial properties	Economy
36	A2b	B	CD	Community Attraction & Leisure	Parks & Open Spaces	4,000				Round the River Phase One - Lifecycle Support per May 9, 2016 RTC	People
40	A2b	B	MAY	Office of the Mayor/Council	Office of the Mayor/Council	9,500	MAY010			Increase to Membership/Affiliation fees, conferences, meeting expenses for Mayor	Economy
41	A2b	B	POL	POLICE SERVICES	Administrative Support	(6,000)				Facility rental for Parole/Probation (Wallaceburg)	Economy
42	A2b	B	POL	POLICE SERVICES	Administrative Support	(15,073)				Provincial Upload of Court Security (yr 7 of 7)	Economy
44	A2b	S	POL	POLICE SERVICES	Operational Support	(152,904)				Funding from Ontario Police College to cover a staff member on secondment.	Economy
45	A2b	B	POL	POLICE SERVICES	RECORDS - POL	(82,286)			[1.00]	Absorbed Records Clerk position	Economy
46	A2b	B	POL	POLICE SERVICES	SWORN GENERAL PATROL	(28,775)				Police overtime budget reduction	Economy
48	A3	B	NON	Financial Expenses	Reserves & Contingencies	670,455	NON005			Corporate provision -2017 base deficit - base budget requirement	Economy
49	A3	B	NON	Financial Expenses	Reserves & Contingencies	1,078,501				Settled 2018 labour contracts - CUPE 12.1 (Public Works/Recreation) 1.50%, UNIFOR (Riverview Gardens) 1.50%, ONA (Health Unit) 1.50%, CUPE 12.2 (Library) 1.50%, Police 1.85%	Economy
50	A3	B	NON	Financial Expenses	Reserves & Contingencies	993,836				Unsettled 2018 labour contracts - detailed presentation in closed session per the Municipal Act, s.239(2)(d)	Economy
51	A3	B	NON	Financial Expenses	Reserves & Contingencies	57,370				Net job evaluation/pay equity changes - detailed presentation in closed session per the Municipal Act, s.239(s)(d)	Economy
52	A3	B	NON	Financial Expenses	Reserves & Contingencies	87,294				Net progression increases per labour contracts - detailed presentation in closed session per the Municipal Act, s.239(s)(d)	Economy
53	A3	B	NON	Financial Expenses	Reserves & Contingencies	2,500				Mayor end of service transition	Economy

## 2018 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	DEPT	DIVISION	BUSINESS UNIT	AMOUNT	GROUP #	BRIEF NOTE #	FTE	DESCRIPTION	CKPLAN 2035
54	A3	B	NON	Financial Expenses	Reserves & Contingencies	302,146				Bill 148 Minimum Wage Impact estimate (includes labour burden)	Economy
55	A3	B	NON	Financial Expenses	Reserves & Contingencies	(302,863)		BR055A, BR055B, BR055C	[0.90]	Minimum wage reductions to offset Bill 148 minimum wage impact	Economy
56	A3	B	NON	Financial Expenses	Reserves & Contingencies	534,000				Bill 148 - Other	Economy
57	A3	B	NON	Financial Expenses	Reserves & Contingencies	0			[2.00]	Personal matters about an identifiable individual, including municipal or local board employees and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board in regard to a litigation matter. Detailed presentation in closed session per the Municipal Act, s239(2)(b), (e) & (f) (Gross \$173,288)	Health
58	A3	B	NON	Financial Expenses	Taxation Adjustments	82,272		BR058		Increase allowance for tax writeoffs based on 5 year average	Economy
59	A3	S	NON	Financial Expenses	Taxation Adjustments	250,000		BR058		Additional increase allowance for tax writeoffs based on 5 year average (one time for 2018)	Economy
60	A3	B	NON	General Revenues	Investment Income	(141,250)		BR060		Adjustment to better reflect actuals; increased interest rates and reduced cash projections	Economy
61	A3	S	NON	General Revenues	Investment Income	(250,000)		BR060		Additional adjustment to better reflect actuals; increased interest rates and reduced cash projections (one time for 2018)	Economy
62	A3	B	NON	Grants & Requisitions	Grants - Tax Relief	19,055				Increase charity grants to reflect actuals	People
63	A3	I	NON	INFLATION (FIXED)	Various	940,665				Inflation - fixed	Economy
64	A3	I	NON	INFLATION (VARIABLE)	Various	45,105				Inflation - variable	Economy
65	A3	I	NON	INFLATION (LIFECYCLE)	Various	966,654				Inflation - lifecycle 2% CPI Index	Economy
66	A3	B	CD	Community Attraction & Leisure	Community Attraction & Promo	0	CD010			Tourism vehicle operating costs funded from other base reductions (Gross \$9,242) <b>Related item # 127 Tab 5 &lt;S&gt;</b>	People
67	A3	S	CD	Community Attraction & Leisure	Parks & Open Spaces	0	CD035			2018 Columbaria Projections (Gross revenue net of supplies \$16,940) to Columbaria Reserve #17319	People
68	A3	B	CD	Community Attraction & Leisure	Parks & Open Spaces	35,723	CD085			Snow clearing and de-icing increases for various arenas/parks	Health
69	A3	S	CD	Community Attraction & Leisure	Recreation & Culture Services	0	CD065			Continuation of Preschool programs - RTC Sept/11; 100% direct cost recovery (Gross cost \$6,000)	Health
70	A3	B	CD	Library Services	Library Services	(2,549)	CD095	BR070	[0.23]	Provincial funding cancelled for Internet Trainer	Economy
71	A3	B	HFS	Employment & Social	Service contract - Ontario Works	(181,732)	HFS003	BR010	[4.00]	Adjustment to staff complement to accommodate changes in programming and caseload levels-reduction of 1 FTE Trainer/Van driver gr 7.6, 1 FTE Family Support Worker gr 8.6, and 2 FTE Case Managers gr 8.6 which are 50% Provincially funded (Gross reduction of \$354,703)	Health

## 2018 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	DEPT	DIVISION	BUSINESS UNIT	AMOUNT	GROUP #	BRIEF NOTE #	FTE	DESCRIPTION	CKPLAN 2035
72	A3	B	HFS	Housing Services	Private Non-Profit & co-op(stage	(260,836)	HFS080	BR072		Property tax subsidy adjustment to 2018 approved PNP (Private Non Profit) budgets	Health
73	A3	B	HFS	Public Health	Clinic Services	0	HFS120	BR073	0.30	New Dental Hygienist funded by eliminating consultant contract (Gross cost \$22,548)	Health
75	A3	B	IES	Drainage, Asset, Waste	Waste Management	0	IES010	BR075		Increase in Host Fees from Ridge Landfill, \$200,000 -recommend transfer to Community Investment Fund # 200 (Gross revenue \$200,000)	Enviro
76	A3	S	IES	Drainage, Asset, Waste	Waste Management	0	IES020	BR076		Additional funding from Waste Diversion Ontario 2018. Transferred to WDO Reserve #17351 (Gross revenue \$250,000)	Enviro
77	A3	B	IES	Engineering, Transportation	Engineering	3,140				Increase cell phone base budget to reflect actuals for Engineering division	Economy
78	A3	B	IES	Public Works	Public Works	0	IES105			Premium pay reduction (from unionized work force) to fund after hour call service (Gross costs \$13,310)	Health
79	A3	B	IES	Public Works	Public Works	0	IES095			Offset internal eqpt rental diff for 1999 Caterpillar Payloader from Gravel Pit to Tilbury PW garage using base reductions within PW (Gross cost \$7,200)	Health
80	A3	B	IES	Public Works	Public Works	0	IES085			Lifecycle for 2 Public Works water vehicles approved Dec 11, 2017 RTC funded by the PUC Service Level Agreement (Gross cost \$11,400)	Health
81	A3	B	LEG	Building Development	Bldg Dev Serv - Admin & Enforce	4,700	LEG050			Property Standards Committee - Committee Composition (per diem and other meeting expenses)	Health
82	A3	B	LEG	Building Development	Bldg Dev Serv - Bill 124	(20,342)	LEG040			Building Development Services re-org funded by increased permit rates to meet Bill 124 regulations	Health
83	A3	B	LEG	Legal Services	Legal Admin	(19,968)	LEG010			Reduction of outside legal counsel	Economy
85	A3	B	LEG	Municipal Governance	Municipal Governance Admin	(4,870)				Decrease in rental agreement with PUC for storage of records	Economy
86	A3	B	LEG	Planning Services	Hearings	(21,500)	LEG060			Reduction to outside legal counsel and advertising	Economy
87	A3	B	MAY	Office of the Mayor/Council	Office of the Mayor/Council	2,550	MAY005			Increase council mileage to reflect actual usage	People
88	B1a	B	NON	Financial Expenses	Reserves & Contingencies	400,000				Market adjustment grid for non-union staff	Economy
89	B1a	B	CAO	HROD & Customer Services	Human Resources & Organizatio	83,577	CAO025	BR089	1.00	HR Generalist position - FT Grid Grade 7.6. <b>Related item # 126 Tab 5 &lt;S&gt;</b>	People
90	B1a	B	CD	Community Attraction & Leisure	Parks & Open Spaces	7,000				Annual Maintenance fees/licencing for cemetery software - <b>Related item # 130 Tab 5 &lt;S&gt;</b>	Economy
91	B1a	S	CD	Community Attraction & Leisure	Recreation & Culture Services	0	CD070			CK Youth Festival, Family Day, June is Parks, Play Rangers, etc funded by Mayor's Golf Tournament (Gross costs \$26,000)	Health
92	B1a	B	CD	Fire & Emergency Services	Fire Services	137,876	CD125	BR092	1.00	Training Officer (Gross \$136,300 wages and \$1,576 computer expenses) <b>Related item # 137 Tab 5 &lt;S&gt;</b>	Enviro

## 2018 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	DEPT	DIVISION	BUSINESS UNIT	AMOUNT	GROUP #	BRIEF NOTE #	FTE	DESCRIPTION	CKPLAN 2035
93	B1a	B	CD	Fire & Emergency Services	Fire Services	2,266				Patient transportation requirements annual mtce and lifecycle requirement <b>Related item # 138 Tab 5 &lt;S&gt;</b>	Health
94	B1a	B	CD	Fire & Emergency Services	Land Ambulance	4,081	CD140			Lifecycle for three powerlifts for new 2018 vehicles, net cost after 50% Provincial Funding (Gross \$8,161) <b>Related item # 140 Tab 5 &lt;S&gt;</b>	Health
95	B1a	B	CD	Fire & Emergency Services	Land Ambulance	15,503	CD155			New 2018 ambulance amortization, includes power lifts and stretchers, net cost after 50% Provincial Funding (Gross \$31,006) <b>Related item # 141 Tab 5 &lt;S&gt;</b>	Health
97	B1a	B	FBIS	Information Technology	ITS Corporate Programs	0	FBIS010	BR097	1.00	SharePoint Application Administrator - 1 FTE Grade 8.6 Market Adjustment grid -to support SharePoint applications, recommend funding from internal department budget reductions (Gross costs \$106,816)	Economy
98	B1a	B	FBIS	Information Technology	ITS Corporate Programs	17,700	FBIS055	BR147		Annual maintenance for Roads and Highways Application Software <b>Related item # 147 Tab 5 &lt;S&gt;</b>	Economy
99	B1a	B	HFS	Employment & Social	Homelessness	200,000		BR010		Municipal Portable Housing Benefit using 2.8% upload savings	Health
100	B1a	B	HFS	Employment & Social	Service contract - Ontario Works	112,524	HFS005	BR010	2.00	Adjustment to staff complement to accommodate changes in programming and caseload levels. Addition of 1 FTE Program Manager gr 11.6, and 1 FTE Supervisor Accounting Services-ESS. Gr 8.6 to be 50% Provincially funded (Gross costs \$225,048)	Health
101	B1a	B	HFS	Housing Services	Affordable Housing Programs	300,000		BR010		Transfer to Affordable Housing Reserve from Employment and Social Service upload to provide housing and homelessness support	Health
102	B1a	B	HFS	Housing Services	Public Housing (stage1)	61,891	HFS105	BR102	1.00	1 FTE Housing Services Assistant gr 4.6 for housing applications team <b>Related item # 103 Tab 4 &lt;S&gt;</b>	Health
103	B1a	S	HFS	Housing Services	Public Housing (stage1)	1,094		BR102		Laptop for Housing Services Assistant for housing applications team <b>Related item # 102 Tab 4 &lt;B&gt;</b>	Health
104	B1a	B	HFS	Housing Services	Public Housing (stage1)	93,992	HFS110	BR104	1.00	1 FTE Tenant Relations Caseworker/CRW gr 8.6 for Public Housing <b>Related item # 105 Tab 4 &lt;S&gt;</b>	Health
105	B1a	S	HFS	Housing Services	Public Housing (stage1)	1,094		BR104		Laptop for Tenant Relations Caseworker/CRW for Public Housing <b>Related item # 104 Tab 4 &lt;B&gt;</b>	Health
106	B1a	B	HFS	Seniors Services	Riverview Gardens	118,758	HFS007	BR010	1.00	1 FTE Nurse Manager grade 10.6 to be funded from the Employment and Social Service 2.8% upload savings	Health
107	B1a	B	IES	Engineering, Transportation	Engineering	0	IES030	BR107	1.00	New Engineering Technologist I position-Gr 9.6 allocated to construction jobs which are funded 100% from Bridge Lifecycle Reserve #17761 (Gross costs \$111,979) <b>Related item # 108 &amp; 109 Tab 4 &lt;S&gt;</b>	Economy
108	B1a	S	IES	Engineering, Transportation	Engineering	0	IES045			Laptop for New Engineering Technologist I position. Funded 100% Bridge Lifecycle Reserve #17761 (Gross costs \$1,094) <b>Related item # 107 Tab 4 &lt;B&gt;</b>	Economy

## 2018 BUDGET REQUESTS - Tab 4 Items Recommended

ITEM #	EMT RANK	EMT B/S	DEPT	DIVISION	BUSINESS UNIT	AMOUNT	GROUP #	BRIEF NOTE #	FTE	DESCRIPTION	CKPLAN 2035
109	B1a	S	IES	Engineering, Transportation	Engineering	0	IES060			Fleet vehicle required due to new Eng Tech positons. One time cost funded from Lifecycle Bridge 100% Reserve #17761 (Gross costs \$32,000) <b>Related item # 107 Tab 4 &lt;B&gt;</b>	Economy
110	B1a	B	IES	Engineering, Transportation	Engineering	0	IES040	BR110	1.00	New Engineering Technologist II Position AMP/GIS Gr 7.6 allocated to construction jobs which are funded from 50% Roads Lifecycle #17791, 20% Bridge Lifecycle #17761, 20% Lifecycle Storm #17943, 10% Sidewalk Lifecycle #17756 (Gross costs \$83,045) <b>Related item # 111 Tab 4 &lt;S&gt;</b>	Economy
111	B1a	S	IES	Engineering, Transportation	Engineering	0	IES055			Laptop for New Engineering Technologist II position AMP/GIS. Fund from 50% Roads Lifecycle #17791, 20% Bridge Lifecycle #17761, 20% Lifecycle Storm #17943, 10% Sidewalk Lifecycle #17756 (Gross costs \$1,094) <b>Related item # 110 Tab 4 &lt;B&gt;</b>	Economy
112	B1a	B	IES	Engineering, Transportation	Engineering	4,367				Changing from laptops to tablets for mgr, additional AutoCAD station, and 2 new tablets for Engineering division	Economy
114	B1a	B	IES	Public Works	Public Works	500,000		BR114		Salt materials budget increase for all PW Garages due to annual shortfall	Health
115	B1a	B	IES	Public Works	Public Works	216,452	IES090	BR115	3.00	Pilot project - Adding 3 FTE's Assistant Public Works supervisors Gr 8.6 (40hrs). Two of which are tax funded, and one funded from reduction of standby call in, ditching and hot mix materials and contracts. (1 FTE Gross costs \$108,230)	Health
116	B1a	B	LEG	Municipal Governance	Licensing	18,805	LEG025	BR116	0.30	Increase Licensing Assistant to FT Gr 5.6 from 0.7 FTE to 1.0 FTE	Health
117	B1a	B	LEG	Municipal Governance	Licensing	(18,805)	LEG026	BR116		Base budget reductions to records storage rent and quarantine costs	Health
118	B2	B	CD	Library Services	Library Services	75,000		BR118		Year 5 of 5: Increase to budget as per Library Master Plan	People
						<b>2,494,030</b>			<b>5.47</b>		